

The Executive Committee of the Board of Directors of the Association of Professional Chaplains

The Executive Committee is empowered to act on behalf of the APC Board of Directors on certain specific issues.

It is the duty of the APC Board of Directors to clearly define the authority and accountabilities of the Executive Committee each year.

The APC Board of Directors and its Executive Committee are accountable to each other to collaborate and communicate in a forthright, timely and comprehensive manner.

It is the responsibility of the APC Board of Directors to engage in an annual feedback opportunity that empowers both the board and its Executive Committee to assess, celebrate and improve their working relationship.

The APC Board of Directors authorizes the Executive Committee to act on its behalf:

- a. Whenever it so designates and as it is so recorded in the official board minutes, restricted only by bylaws and the articles of incorporation.
- b. Between meetings of the board to provide leadership and to conduct the regular and necessary daily business of APC, in accordance with the bylaws, articles of incorporation and any specific board restrictions/directives.
- c. To assist the president in preparing a proposed agenda for future meetings.
- d. To expend funds up to a total of \$5,000 between board meetings.
- e. To provide support, counsel, review and evaluation of the APC Chief Executive Officer.

The Executive Committee shall report to the APC Board of Directors of any Executive Committee meeting, reporting content and conclusions of that meeting.

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